

LSU | Graduate School

Online Request for Transfer/LSU Extension or Non-degree Work to be Applied Toward Master's Degree

Email submission to gradsvcs@lsu.edu.

Student Information:

LSU Student ID Last Name First Name Middle Name

Date Department/School

Degree (M.A., M.S., M.S. in E.E., etc.)

☐

Thesis

☐

Non-Thesis

Courses Approved by Department:

Course Abbreviation and Number	Credit Hours	Grade	Institution/Extn. Or Non-Matr Classification	Semester Taken	LSU Course Equivalence

Signature: _____ Date: _____

Approved by:

Committee Chair: _____ Date: _____

Chair, Department
Head or Grad Advisor: _____ Date: _____

Dean of the Graduate School: _____ Date: _____

Students must have earned 9 hours of graduate residence credit in a degree program at LSU and be in academic good standing before submitting this form to The Graduate School. Hours transferred may not exceed one-half of the total semester hours of graduate coursework (thesis hours excluded) required for the student's degree program. A **maximum of 12 semester hours** of credit earned as an LSU extension or non-degree graduate student may be used towards a master's program, if approved by the Department Chair and Graduate School Dean. This includes a **maximum of six hours** at the 6000 level and above for LSU extension or non-degree credit.

Transfer work must have been taken for graduate residence credit with a grade of "B" or better and must have been completed within 5 years of the time the student is eligible to submit this request. See the "Transfer of Credit" section in the *General Catalog* for further stipulations.