

## **GRADUATE COUNCIL MINUTES**

### **September 25, 2015**

The Graduate Council met at 9:00am in 129 Himes with the following members present: Chance, Eades, Euba, Gansle, Lee (ex-officio), Lindau, Marchand, Massé (ex-officio), Matthews, McKillop, Mocan, Page, and Pojman. Absent members were Day, de Queiroz, Kelso, Ortner, and Spivey.

#### **Minutes of May 6, 2015**

The minutes from May 6, 2015 were motioned for approval by Lindau, seconded by Matthews, and the motion was carried.

#### **Dean's Report**

Masse reported that she worked on several items since arriving as the Graduate School Dean.

- Out-of-state tuition: The President is working to modify PM31 for graduate students.
- Student Health Insurance: The money for the insurance benefit has been given to the colleges to distribute as appropriate.
- Radius: Fall 2016 admissions should be open by the end of the day or the following day.
- Workshops for graduate students: There are six workshops for graduate students scheduled during the fall semester. These workshops are an intellectual focal point for graduate students.

#### **Academic Affairs Report**

Lee reported on current issues in Academic Affairs.

- Graduate Certificates: The Interim Provost is working on a proposal for programs to have an incremental income incentive for graduate certificates. The revenue share model would go to the colleges and departments. The college would receive 80% and the university would receive 20%. The revenue share would only be for students enrolled in only the certificate program and not a degree program.
- Shorelight: In April the university contracted with Shorelight for LSU Global. This will assist the university in enhancing international graduate student enrollment. Last month, 50 international undergraduates were enrolled at LSU through Shorelight. The goal is to have 200-300 enrolled international undergraduates in an accelerated program. The students will be in professional training programs and not research intensive programs. The students will pay full tuition. Once the students meet the Shorelight benchmarks, the students will transfer into degree programs. The students will take cultural classes, English classes, etc. in order to be mainstreamed. Shorelight will subsidize faculty if needed. The faculty must meet university policies and requirements. The College of Engineering is working to have an accelerated master's program for students admitted through Shorelight. The university will be looking for diversity with these students by their country of origin. The potential applicants for the spring are all for Petroleum Engineering, male, and from United Arab Emirates. OAA discussed the need for more diversity (gender, country of origin, program, etc.). The revenue share will be discussed with the Provost at a later time. Additional information will be given once available.

## **Chairs Report**

No report.

## **Old Business**

Policy on Certificates: The Graduate School Staff is working on revisions to the document and will be submitted to the Graduate Council for approval at a later date.

SPSS Changes: The Graduate Council requested clarity from the department. Who will decide if a student is on the non-thesis track? The word “usually” should be removed from: “A thesis is *usually* required for the degree.” The council will vote after the department submits answers to their questions.

## **New Business**

Plant Pathology name change: The department requests the graduate program name be changed from Plant Health to Plant Pathology and Crop Physiology. Chance moved to approve the request, Marchand seconded, and the motion was carried.

Film Theory and Production Minor: The Film Theory and Production minor is an interdisciplinary program. The minor will require 12 hours. Lee noted that this is a collaboration of programs and topics. McKillop suggested changing Anthropology and Sociology (ethnographic film) to include archaeology. Marchand motioned to approve, Mocan seconded, and the motion was passed.

ETD-“principal author” defined: Matthews mentioned his student encountered specific problems this summer with submitting his dissertation. Last year the Graduate Council addressed that published work added in a thesis or dissertation as a chapter was allowed if mainly the student’s work, in a collaborative effort, and a notation needed to be in the appendix. The student needs to be the principal author in order for the published work to be added as a chapter; however, “the first listed” was added to the ETD guidelines. What does it mean to be the principal author and should it be defined? The concern is of copyright and intellectual property issues. McKillop stated that a letter to the copyright holder requesting permission to reprint and the response must be in the appendix. A footnote on the first page where the information is in the document should state that permission was granted, what journal it was printed in, and when was it published. The advisor should attach a statement to be included in the appendix. The first author is not always the principal author and this varies across fields. Matthews moved to state that the student must play a serious significant role in the published document; the co-authors are aware that the student is publishing the information in a thesis or dissertation; and the committee and advisor make a statement that the student could use the information. The Graduate Council decided to charge the Graduate School with revising the ETD guidelines and to bring forward to the Graduate Council for approval. Matthews and McKillop will work on wording to send to Massé. The issue was tabled until the Graduate School submits a revised ETD guidelines document.

Certificate in Teaching and Learning for Healthcare Professionals: The Graduate Council requested clarification from the departments. If the courses are all existing courses, why is additional development necessary? Will this certificate be an online only certificate? The college deans and department chairs will need to submit approval for this certificate. Eades mentioned

that this certificate will allow national recruitment to a specific group of people. It will be professional development for those already teaching in healthcare. The Graduate Council will vote once the departments submit additional information.

Fall Commencement Guidelines: Graduate Council members were asked to sign up to attend their individual college ceremonies for fall commencement in December.

Nutrition and Food Sciences MS and PhD program: The School of Nutrition and Food Sciences proposed a new degree since the Human Ecology (Division of Human Nutrition and Food) and Food Sciences degrees were combined. The degrees were proposed to be in Food and Nutritional Sciences. Chance moved to approve both the master's and doctoral degree name changes, Euba seconded, and the motion was carried.

Nutrition and Food Sciences concentrations: The School of Nutrition and Food Sciences requested four concentrations for the new Food and Nutritional Sciences degrees. The concentrations are for both the master's and doctoral degrees. The concentrations are Human Nutrition, Molecular Nutrition, Food Science and Technology, and Food and Bioprocessing Systems. Matthews motioned to approve, Chance seconded, and the motion was passed.

Agricultural and Extension Education-PhD: Agricultural & Extension Education and Evaluation submitted a letter of intent to develop a PhD in Agricultural and Extension Education. Eades moved to approve the letter of intent and to send it to Academic Affairs, Lindau seconded, and the motion was accepted.

Master of Music changes: The School of Music requested approval for the Master of Music degree in Music Theory and Musicology to include a non-thesis option. Chance moved to approve, McKillop seconded, and the motion was approved.

Physics posthumous degrees: The Graduate Council approved via email ballot for two Physics doctoral students to be awarded a posthumous degree at the December Commencement.

## **Executive Session**

### **Standing Committee Reports**

**Promotion and Tenure Committee:** No report.

**Graduate Faculty:** No report.

**Awards Committee:** No report.

Recorded by:



---

Chantelle Collier, Assistant to the Dean

Approved by:



---

Michelle Massé, Dean Graduate School